

## Tier 1 - Interactions Checklist

*Note that all capitalized terms in this document refer to defined terms in the Implementation Guide.*

### Purpose

Everyone plays a role in keeping sport safe and prioritizing the well-being of all *Participants*. This checklist establishes a safe sporting environment free from abuse and *Maltreatment* by emphasizing healthy relationships. Interactions between *Participants* may take place in a number of different settings and contexts. The goal of this checklist is to ensure [INSERT NAME OF SPORT ORGANIZATION] is taking the appropriate steps to prioritize the safety of *Participants* while they interact with one another. It is designed with *Minors* at the center, though it applies to all *Participants*.

### Interactions / Open and Observable Environments<sup>1</sup>

- ☐ All interactions between a *Participant* in a position of trust or authority, and a *Minor* or a *Participant* who is not in a position of trust or authority, shall take place in *Open and Observable Environments*, including interactions in virtual spaces.
- ☐ Interactions with *Minors* shall take place with at least two responsible adults screened and trained in safe sport *Education* (e.g., a coach, parent, staff, volunteer). This applies to interactions in person and virtual settings. The following exceptions may apply:
  - When there is an emergency situation that may require one-on-one interaction;
  - When a dual relationship or pre-existing relationship (e.g., parent/child, legal guardian/child, siblings, etc.) exists; and
  - When a *Minor* requires a personal care assistant (a parent, legal guardian or caregiver has provided written consent requesting a personal care assistant for their child).

### Social Media and Electronic Communications

- ☐ All photography and videos of *Participants* shall be taken with explicit prior consent from the *Participant* and where appropriate, their parent, legal guardian or caregiver, before being captured, and before being posted on social media platforms or virtual settings.
- ☐ No photography or video shall be captured in changing areas.
- ☐ Digital communications between *Participants* shall take place during reasonable hours, shall be transparent, and done on appropriate platforms.
- ☐ A person in a position of trust or authority shall obtain the consent of a parent, legal guardian or caregiver before communicating directly with a *Minor*.

### Gifts

- ☐ Gifts shall only be provided if they are equally distributed to all members of the community with which they are being given (e.g., all referees, all Board members, all athletes, all coaches) and serve a purpose (i.e., motivational, recognition, educational, congratulatory, etc.).

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<sup>1</sup> This section of the policy is guided by the Coaching Association of Canada's Responsible Coaching Movement, which includes the Rule of Two. You can read more about the Responsible Coaching Movement [here](#).

☐ Gifts are not permitted if they are personally given by a person in a position of trust or authority to an individual *Minor*.

**Traveling: Transportation and Lodging**

☐ Any event that requires transportation and/or lodging must have transparent prior written consent from the *Participant's* parent, legal guardian or caregiver.

☐ Safety checks shall be completed for anyone transporting or responsible for transporting *Participants*.

This includes, but is not limited to:

- Providing a copy of an updated driver's license; and
- Providing a certificate of insurance.

☐ *Participants* in a position of trust or authority must have separate lodging from *Minors*.

☐ Traveling, transportation, and lodging, including during room checks, shall take place with at least two responsible adults screened and trained in safe sport education.