JEREMY R. COFFIN

B.B.A. | J.D. | LL.M. (ADR) | Q.Arb | Q.Med

ARBITRATOR / MEDIATOR / LEGAL PROFESSIONAL

PROFESSIONAL PROFILE

Experienced arbitrator, mediator, and legal professional with an established record of independent adjudication and dispute resolution across administrative, regulatory, and private-sector contexts. Holds a Master of Laws specializing in Alternative Dispute Resolution, together with professional designations in arbitration and mediation through the ADR Institute of Canada.

Extensive experience serving as a sole arbitrator, tribunal Vice-Chair, adjudicative panel member, and disciplinary hearing committee member. Demonstrated proficiency in conducting hearings, evaluating evidence, interpreting legislation and jurisprudence, and rendering impartial, reasoned decisions and written awards.

Brings a principled and trauma-informed approach to adjudication, grounded in independence, procedural fairness, natural justice, and sound legal reasoning. Combines specialized training in trauma-informed practices with adjudicative experience and a litigation background, while maintaining impartiality and procedural integrity.

ADJUDICATIVE & DISPUTE RESOLUTION APPOINTMENTS

Sport Dispute Resolution Centre of Canada (SDRCC)

Arbitrator

- Serves as an arbitrator in matters falling within the jurisdiction of the SDRCC.

College of Physicians & Surgeons of Prince Edward Island

Disciplinary Hearing Committee Member

- Acts as an independent member of hearing committees constituted to consider professional misconduct disputes and complaints.

Workers Compensation Appeal Tribunal

Vice-Chair

- Serves on appeal panels reviewing Workers Compensation Board decisions for compliance with applicable legislation, regulations, and Board policies.

Island Regulatory and Appeals Commission

Residential Tenancy Office | Hearing Officer

- Conducted hearings concerning landlord-tenant disputes and issued written orders.

ADR Institute of Canada

Mediation / Arbitration Roster

- Listed on the Institute's mediation and arbitration roster.

Beacon Professional Services

Principal | Independent Arbitrator and Mediator

- Provides miscellaneous independent arbitration and mediation services to various clients.

LEGAL PRACTICE

Beacon Legal Services

Sole Practitioner | 2021–2024

- Owned and operated a full-service legal and ADR practice, advising clients on a broad range of matters.
- Presented written and oral arguments before the Supreme Court of Prince Edward Island, the Prince Edward Island Court of Appeal, and various tribunals.

PLM Law

Associate Lawyer | 2016–2021

- Practised litigation, including statutory and jurisprudential analysis, litigation strategy, drafting briefs and factums, trial preparation, legal document review, and support to senior counsel.

EDUCATION, DESIGNATIONS & PROFESSIONAL ASSOCIATIONS

- Master of Laws (LL.M.), Specialization in Alternative Dispute Resolution
- Juris Doctor (J.D.)
- Bachelor of Business Administration (B.B.A.)
- Qualified Arbitrator (Q.Arb), ADR Institute of Canada | 2023
- Qualified Mediator (Q.Med), ADR Institute of Canada | 2019
- Called to the Bar of Prince Edward Island | 2017
- Member, Law Society of Prince Edward Island
- Member, ADR Institute of Canada
- Commissioner of Oaths; Officer of the Supreme Court of Prince Edward Island

STRENGTHS

- Skilled in drafting reasoned arbitral awards and adjudicative decisions.
- Sound legal judgment, analytical skills, and attention to detail.
- Effective independently and collaboratively, including as panel chair.
- Committed to impartiality, procedural fairness, and professionalism.
- Trained in trauma-informed practices and approaches to dispute resolution.
- Respectful of diverse cultural perspectives and individual circumstances.
- Technologically proficient and adaptable to virtual proceedings.

SPORTING BACKGROUND

Former Canada Games and collegiate athlete with experience in competitive swimming, basketball, and distance running.