

Sport Dispute Resolution Centre of Canada
Call for Applications for the Athlete Advisory Committee *

Background

Established in 2003 and fully operational since 2004, the Sport Dispute Resolution Centre of Canada (SDRCC) offers a proactive approach to handling disputes at the national level of Canada's sport system. Through education and prevention, the SDRCC provides the sport community with information, expertise, and assistance regarding alternative dispute resolution to address and resolve conflicts quickly, minimizing jeopardy to a team, an athlete or any member of a sport organization.

Further to a mandate granted to the SDRCC by the Government of Canada in 2021, the SDRCC established the Abuse-Free Sport program in June 2022. The SDRCC is committed to offer athletes a strong voice to provide input, make recommendations, and contribute to the success of its Abuse-Free Sport through the Athlete Advisory Committee.

Call for Applications

The SDRCC is currently seeking to fill up to seven (7) positions on the Athlete Advisory Committee and is calling for active or retired high-performance athletes with expertise in sport, safe sport, legal and/or regulatory issues. The Committee, of which the terms of reference are appended, must reflect the broad diversity of the Canadian sport community with respect to discipline (individual/team sports, winter/summer sports, para/non-para sports), activity status (retired/active athletes), gender, ethnicity and other intersectionality factors.

Committee members' first mandates will expire on March 31, 2024, with an option to seek a renewal annually. The maximum number of consecutive mandates is four (4). Committee members are not remunerated for their participation.

Selection Process

The SDRCC Board, AthletesCAN, the Canadian Olympic Committee Athletes' Commission and the Canadian Paralympic Committee's Athletes' Council have each been invited to designate two (2) members to the Committee. Those members select up to seven (7) more members to complete the composition of the Committee from a call for applications. The current Committee members will select the new members from the pool of applicants.

Required Information

Candidates must apply using the [Athlete Advisory Committee Application Form](#), which includes a section to submit a point form biography setting out their background and relevant experience in no more than 500 words, and a text of a maximum of 250 words stating their motivations to be part of the Athlete Advisory Committee.

Applications must be received by the SDRCC **no later than 4:00 p.m. (EDT) on September 18, 2023** and include all the information required. Incomplete applications will not be considered. It is the candidate's responsibility to ensure that their application is received.

NO PAPER OR EMAIL APPLICATIONS ACCEPTED.

** Unless the context otherwise requires, words importing a particular gender shall include all genders.*



**COMITÉ CONSULTATIF
DES ATHLÈTES**

**ATHLETE ADVISORY
COMMITTEE**

MANDAT

TERMS OF REFERENCE

Approuvé par le Comité pour l'intégrité
dans le sport le 27 juillet 2023

Approved by the Sport Integrity
Committee on July 27, 2023

ATHLETE ADVISORY COMMITTEE

I INTRODUCTION AND PURPOSE

The Sport Dispute Resolution Centre of Canada (the “Centre”) fully supports the will of the Canadian sport community to take all necessary measures to offer sport environments that are free from maltreatment of any kind. With the creation of the Abuse-Free Sport program to help achieve this, the Centre is committed to providing meaningful opportunities for athletes to have input into all relevant aspects of the program.

The Athlete Advisory Committee (the “Committee”) will serve as the collective voice for all Canadian athletes to provide input, make recommendations, and contribute to the development of initiatives, projects, programs and services of the Abuse-Free Sport program.

II AUTHORITY AND REPORTING

The Committee is created by the Centre’s Sport Integrity Committee.

III COMPOSITION AND OPERATIONS

- A The Committee shall be comprised of no more than fifteen (15) members:
- Up to two (2) members appointed by the Centre’s Board, one of whom shall be the Chairperson of the Committee;
 - Up to two (2) members appointed by AthletesCAN;
 - Up to two (2) members appointed by the Canadian Olympic Committee Athletes’ Commission;
 - Up to two (2) members appointed by the Canadian Paralympic Committee Athletes’ Council; and
 - A maximum of seven (7) members to be recommended by the other Committee members following a public call for applications, subject to approval by the Sport Integrity Committee.
- B The Centre will strive to build a committee that combines expertise in sport, safe sport, legal and regulatory issues, and reflect the broad diversity of the Canadian sport community with respect to discipline (individual/team sports, winter/summer sports, para/non-para sports), activity status (retired/active athletes), gender, race and other intersectionality factors.

- C Committee members' mandates will expire every year on March 31, with an option to seek a renewal for another year. The maximum number of consecutive mandates is four (4).
- D Notwithstanding subsections III A through III C, Committee members may be added or removed by the Sport Integrity Committee as deemed necessary.
- E Five (5) members shall constitute the Committee's quorum. The Chairperson shall not have a preponderant vote.
- F Committee members are not remunerated for their participation on the Committee.
- G The Committee shall meet as often as necessary, which meetings can be conducted primarily by teleconference, but also by email or other appropriate means.
- H Each member shall make all reasonable efforts to prepare for, attend and actively participate in all meetings. Being absent without proper notice or valid excuse, as determined by the Committee, from three successive scheduled meetings of the Committee shall be cause for removal.
- I The Committee acts in an advisory capacity and does not have any decision-making authority.

IV DUTIES AND RESPONSIBILITIES

Subject to the above, the Committee shall be responsible for:

1. Representing the voice for athletes in safe sport issues;
2. Ensuring that at least one athlete from the Committee is delegated to each committee, task force or working group created by the Centre for the purpose of advancing an Abuse-Free Sport initiative or project;
3. Providing expertise on safe sport matters and assisting the Centre in:
 - a) The implementation and operation of the Abuse-Free Sport program,
 - b) The development and delivery of support services offered through the Abuse-Free Sport program, and
 - c) Organizing nationwide athlete consultation processes on specific issues, as required.

4. At the request of delegated Committee members to committees, task forces or working groups as per section 2 above, providing feedback and formulating recommendations relevant to the issues brought forward;
5. At all times, conducting its business in full compliance with:
 - a) The requirements of the Physical Activity and Sport Act (S.C. 2003, c. 2),
 - b) The Centre's contribution agreement with Sport Canada,
 - c) The Centre's Bylaw no.1, and
 - d) Any other requirements that may be established from time to time as part of the Centre's mandate.